

ENGLEFIELD GREEN VILLAGE FAIR

Saturday 18th June 2011

Stall, Advert & Sponsorship Booking Form

Please use this two page form to book your stall and/or advertising requirements and return both pages.

Name of Organisation: (if charity, please quote reg. no)	
Contact Name:	
Contact Address:	
Tel:	
Mobile:	
E-Mail:	
Full description of Stall/Activity: Public Liability Insurance Certificate to be enclosed SEE NOTES BELOW	
Number of Pitches:	
Special Requirements/ Additional Information:	
Advert In Programme/Sponsorship or standalone	details see below

Full pitches are 4M X 4M. Half pitches are also available. Do ensure you have booked sufficient space for your stall. Please note that neither tables, shelter nor power are provided. No amplified sound is permitted.

Please provide a full description of your business/activity; we are eager to avoid disappointment by having similar stalls located close to each other. **Stall Activities other than those specified above will result in the stall being shut down with no recourse.** *Tombola stalls are limited to a max of 5 for the event and will be allocated on a first come, first served basis.*

- Food Stalls:** £75.00 per full pitch
 (Copy of Food Handling Certificate to be enclosed)
- Commercial Stalls:** £35 per full pitch (£20 per half pitch)
- Charity Stalls:** £20 per full pitch (£10 per half pitch)

Name of Organisation

Why not enhance your presence at the fair and take an advert in the Fair Programme – it will make it easier for our visitors to make contact with you after the event! Box adverts are £10 for stall holders. If you would like a larger advert with sponsorship the costs below will be reduced by £10 if you are also booking a stall.

Please tick the box relevant to the sponsorship level you would like to take

Sponsorship/ advertisement Level	Please tick below	Entitlement
Bronze- £25.00		<ul style="list-style-type: none"> ▪ 1/8 of A5 page advert in event programme ▪ Name and weblink on fair website.
Silver - £50.00		<ul style="list-style-type: none"> ▪ 1/4 of A5 page advert in event programme ▪ Name and weblink on fair website ▪ Advertising banner displayed around the main arena*
Gold - £100.00		<ul style="list-style-type: none"> ▪ Sponsorship of main event. ▪ Advertising banner displayed around the main arena* ▪ Full page advert (A5 size) in event programme ▪ Name and weblink on fair website.

**Please note that you will be required to provide your own banner.*

Please confirm here the cost of everything you are booking:

Cost of stall	£
Cost of advertisement/sponsorship	£
Deduct £10 if booking stall and sponsorship	£
TOTAL	£

Please enclose a cheque payable to EGVRA and send with this booking form to:

Debbie Norwood, Stall Coordinator, 10 Parsonage Road, Englefield Green, TW20 0JW **(No Personal Callers please)**
E-Mail: egvf@hotmail.co.uk

Once your cheque has cleared, details of your stall, level of sponsorship and other information for stallholders will be posted on the fair website at www.inglefieldgreen.org.uk/fair.



The Englefield Green Village Fair is run by Englefield Green Village Residents' Association. All proceeds are donated to local organisations, causes and clubs.